



ANGLOPHONE WEST SCHOOL DISTRICT

**DISTRICT EDUCATION COUNCIL
MINUTES (APPROVED)
Thursday, February 21, 2013
Woodstock Education Centre**

Council Members Present:

Sheila Gallagher – SD 01
Norma Shaw – SD 02
Miriam Grant – SD 04
James Kozlowski – SD 07
Ronald Buck – SD 08
Jane Buckley – SD 09 – Vice-Chair
Kimberley Douglass – SD 10
Donald Gould – SD 11
Elizabeth Nason – SD 12
Mark Noël – SD 13 – Chair

Council Members Regrets:

John Slipp – SD 03
Andrew Corey – SD 05
David Bowen – SD 06

Guests:

Media (1)

ASD-W Staff Present:

- Catherine Blaney, Director of Education Support Services
 - Susan Young, Subject Coordinator, Fredericton
 - Cindy Albright, Subject Coordinator, Oromocto
 - Tami Mutch- Ketch, Subject Coordinator, Woodstock
 - Karla Deweyert, Guidance and Positive Learning (K-12)
 - Kelly Pryor, Subject Coordinator, First Nation Education Support Services
- Dianne Kay, Director of Curriculum and Instruction
- Literacy Subject Coordinators
 - Shawna Allen-Vandertoorn, Fredericton
 - Jill Davidson, Oromocto
 - Marilyn Tranquilla, Woodstock
- Enrichment and Social Studies Subject Coordinators
 - Jay Colpitts (A/Senior Education Office, Woodstock)
 - Jen Pauley, Woodstock
- Shawn Tracey, Director of Finance and Administration
- David McTimoney, Superintendent
- Cathy Buck, Executive Assistant to the Superintendent and DEC Secretary

I. Call to Order / Comments by the Chair

The DEC Chair, Mark Noël called the meeting to order at 6:50 p.m. and welcomed everyone. Mark turned the meeting over to David McTimoney for introduction of the staff who would be presenting that evening.

II. Approval of the Agenda and Previous Minutes

- Jane Buckley asked that the Memorandum of Understanding (MOU) for the Nurse Practitioners' Program be added to the agenda. It was agreed by consensus.
- A correction to the minutes under 4) of Correspondence: should read "Response to Amanda Moss, PSSC Chair for Geary Elementary Community School, acknowledging receipt of bussing concerns."

III. Correspondence

Response received from the Minister of Education and Early Childhood Education (EECD) regarding the ASD-W list of projects approved under Capital Improvement as part of the Capital Budget. Reconciliation was done against the list that was submitted for consideration; Fredericton High School and Connaught Street Elementary School were not on the approved list for Major Capital Construction projects.

IV. New Business

1) Focus on Curriculum and Services – Part 1

Twenty-minute rotation stations with small group presentations from the Student Services Team, the Literacy Team, and the Enrichment/Social Studies Team. DEC members and public were split into three groups to receive information; as well, they were given an opportunity to ask questions.

2) Schools to Consider as Surplus: Juniper Elementary School, Alexander Gibson Memorial School, and South Devon Elementary School

It was explained that if these three schools are declared surplus, they would be turned over to the Province of New Brunswick.

Motion:

...That Juniper Elementary School, Alexander Gibson Memorial School, and South Devon Elementary School be declared surplus.

Moved: Jane Buckley

Seconded: Ronald Buck

Short discussion was held whereby members wanted to be sure that the closure of these buildings had been looked at very closely and that the District had no further use for them. Upon receiving assurance from the Superintendent, **the motion was carried.**

3) Land to Consider as Surplus: Nackawic Parcel of Land

The DEC viewed the aerial photo. Shawn Tracey, Director of Finance and Administration, explained that there would be no loss to the school as the land is not usable. The school principal has spoken with the PSSC and the rest of the administrative team; they have no issue with the sale of the land. The province is responsible for naming a selling price. The DEC role is solely to declare the land surplus. The Department then outlines the actual property lines as this was a concern for the DEC as the area was not clearly stated.

Because DEC members were not sure of the exact area based on the information available, the following motion was made:

Motion:

...That the DEC entrust David McTimoney to ensure that the parcel of land between PID # 01506559 and PID # 75387001, measuring approximately one acre and no larger, be declared as surplus.

Moved: Norma Shaw

Seconded: James Kozlowski

M/C

Mark will send an e-mail to D & H Nason saying that the DEC has declared this land as surplus.

4) Third Quarter Review

Shawn presented the third quarter budget report; we project a \$96 588 surplus from a \$207 531 511 budget. He also reviewed Department 19 funds.

When mentioning the First Nation funds of \$3 778 454.89, David explained that it was the responsibility of the Superintendent to share with the DEC how the enhancement agreement dollars are spent and he would be reporting on this at some point in the future.

Mark has spoken with the Minister of EECD asking that consideration be given to carrying over a larger surplus amount, given the size of the district and the increase in budget since the amalgamation of former Districts 14, 17, and 18. Currently, a surplus of \$100 000 is permissible.

Motion:

...That the third quarter budget review be accepted as presented.

Moved: Donald Gould

Seconded: James Kozlowski

M/C

5) Minister's Forum

Mark reported the following on the Minister's Forum that took place February 15-16.

- There are a number of committees being formed.
- EECD is working on the development of an appropriate training module for the DEC on budgeting.
- Working on improving receipt of the budget next fiscal year.
- DEC Chairs have their own committee in terms of policy governance.
- Do not have a date for the next Minister's Forum.

6) Memorandum of Understanding (MOU) – Nurse Practitioner

Jane mentioned that she sat at a presentation a year ago on the sexual health nurse practitioner program and had not heard anything since. There is a very successful program running in Woodstock and she was asking for an update.

David explained the program, that these nurse practitioners see students, are able to examine and write prescriptions. The full program is operating in the Woodstock area; however, Fredericton and Oromocto cannot work under the full mandate within the parameters of the school setting.

In 2010, David and the former Superintendent of SD18, Alex Dingwall, received presentations and both signed off on the MOU. The Department of EECD, however, would like to look at MOU's, in general, including this program.

Jane expressed concern that there is an increase in teenage pregnancies and STIs. As some members were not familiar with the program, Jane asked that DEC receive a presentation from the sexual health nurses so that members could make a more informed decision and recommendation to the Minister. A presentation will be scheduled for a future meeting. Mark will send an e-mail to the Minister asking about this specific MOU.

V. Superintendent's Report

- Superintendents and officials are discussing the challenges and benefits of the re-organization.
- Attended committee meetings on technology.
- Speech Language Pathologists, Rehabilitation Workers, and Social Workers moved under the jurisdiction of EECD and subsequent School Districts as of January 28th. Spaces had to be found within Education Centres and schools for these employees. These positions fall under the direction of the Director of Education Support Services and the Director of Early Childhood Development.
- Continue to develop relationships and work with the First Nation leaders; met with four of the six communities in the last month.
- Open-house in Woodstock to unveil the two new K-8 schools.
- Developed a plan for Geary Elementary Community School students who will be displaced in September 2013 as significant upgrades are made to the existing school.
- Sits on the NBIAA as the Superintendent representative and will chair a summit, called Sport Etude, next week.
- Attended a multicultural night at Park Street Elementary School.
- Attended the unveiling of the Elf Program at Nashwaaksis Memorial School.
- During the week of February 11th, sent thank you cards, posted ads in local newspapers, and made public service announcements in honour of Staff Appreciation.
- Spoke to St Thomas University BEd students.
- Attended a 2-day Minister's Forum.
- Held 5-year term interviews with administrators where mutual agreement is reached whether to continue, or not, a principal or vice-principal placement.
- Continue school visits – 12 in the last month.

DEC expressed concern about the amount of travel that some employees are doing – the fact that the mileage rate would drop as they go over the limit, plus the wear and tear on their vehicles. DEC would like to know, by the end of June, how many staff have dropped to the lower rate of payment for mileage. As well, is it possible to lease a car? What are the costs for mileage vs rental vs leasing?

VI. Public Comment – No comment.

VII. **Next Meeting** – March 21st, 6:30 p.m., at the Fredericton Education Centre.

VIII. **Adjournment** – At 8:10 p.m., Miriam made a motion to adjourn and move into an in-camera meeting.

Mark Noël, Chairperson, DEC

Date

Cathy Buck, Secretary, DEC

Date